

## NOTICE

02/08/2016

All the members of IQAC and Teaching staff are hereby informed that the meeting of the Cells and committees will be held at 1PM on 03/08/2016 at Seminar Hall under the Chairmanship of Principal Shri Yogesh M. Nasre with the following Agenda:

Agenda 1 – Confirmation of the Minutes of the last meeting.

Agenda 2 – Discussion on last session result and the steps to be taken for its improvement

Agenda 3 – Extra-curricular activities for the Session.

Agenda 4 – Review of IQAC function.

Agenda 5 – Any other matter with the permission of the Chair.

**IQAC Co-ordinator**  
**Dr. Dilip Jena**

**IQAC Chairman**  
**Mr. Y.M. Nasre**

## MINUTES

As per the notice circulated on 02 August' 2016 meeting was held on 03 August' 2016 at Seminar Hall. Following members were present in the meeting.

- Principal Shri Yogesh M. Nasre
- Dr. Dilip Jena
- Dr. Rajni Chaturvedi
- Dr. Sharda Mahajan
- Prof. R.R. Khandelwal
- Prof. S. Ramteke
- Dr. Bhoomika Thakur
- Dr. S.U. Khan
- Prof. A.O. Bakre
- Prof. U.N. Udupure
- Prof. S.S. Ingle
- Dr. R.C. Mohture
- Dr. S. Udupurkar
- Dr. B. Jasani
- Dr. K. Hotchandani
- Prof. Yogesh Bhoyar
- Dr. M. Shah

- Dr. K. Wasnik
- Dr. Archana Jain
- Prof. Anmol Gandhe
- Prof. Y. Bais
- Prof. A. Dalal
- Prof. S. Choure

#### **Agenda 1 – Confirmation of the Minutes of the last Meeting with Compliance**

The Minutes of the last meeting held on 4th December' 2016 were confirmed by all members unanimously present in the meeting under the chairmanship of Shri Y.M. Nasre, Principal of the College. In the last meeting, the second agenda of the meeting dealt with the last cycle of re-accreditation and it was thoroughly discussed by each and every member of the Cell. After the meeting, the portfolios were distributed as far as the NAAC work was concerned and the assessment of the work was found to be satisfactory till now.

Apart from this, the third agenda of the meeting dealt with the distribution of the portfolio among faculties as per the UGC guidelines. Various committees were constituted having professor In-charge along with the members. Till the date of this meeting, all the In-charges along with their committee members started their work and contributing towards the development of the organization. (Enclosure: List of the Committees formed along with the name of Professor in-charge and respective members of each committee) The last agenda was related to the NAAC updates. Co-ordinator of the Cell Dr. Dilip Jena briefly addressed the members about the recent changes and the requirement of its compliance and as far as its execution is concerned, it is going in a smooth way.

#### **Agenda 2 – Discussion on the result of last session and the steps which are required for the improvement.**

The said agenda were taken for discussion with the permission of the Chairman that the measures taken last year for the result improvement showed positive result but this year some more efforts are need to be taken for the further improvement. The measures like –

- Compulsory attendance
- Class tests
- Unit tests
- Difficulty sessions
- Lectures and seminars etc. are required to improve the result of the students.

#### **Agenda 3 – Extra Curricular activities for the session.**

Extra-curricular activities play an important role for the overall development of the student. The discussion on this topic was taken into consideration and it was suggested by all members that a chart should be prepared to plan and implement the activities for the student's month –wise. For taking this kind of activities, the students involvement is must. Measures to inform, encourage and motivate students to participate in various Inter-collegiate and University level competitions were also discussed.

#### **Agenda 4 – Review of IQAC Functions.**

The above agenda were taken for discussion that review of IQAC functions is must to measure progress of the cell and its members as far as the work is concerned. IQAC is an important part of College. The Cell and its members are bound to give suggestions and recommendations to Principal and Management for maintaining quality. The IQAC body is created under the direction and compliance of UGC. Our college has prepared body of

members to improve the internal quality. The review of the working of the Cell is found satisfactorily. Each and every member of IAQC are performing their duties and responsibilities well in relation to the work allotted to them. Some points in this regard were also discussed by the Coordinator of the Cell Dr. Dilip Jena with the Chairman Shri Yogesh M. Nasre for the further improvement.

**Agenda 5 – Any Other Matter with the Permission of the Chair**

Chairman has suggested to all members that they should involve themselves for the research work for the betterment of their personal career as well as for the quality work of College. He also suggested that faculties should focus on the result improvement of their subjects. He also gave emphasis on the placement activities.

Dr. Dilip Jena  
**Coordinator**  
**IQAC Cell**

Shri Y.M. Nasre  
**Chairman**  
**IQAC Cell**

**Notice**

**04/01/2017**

All the members of IQAC and the teaching staff are hereby informed that meeting of the Cell will be held on 05/01/2017 at seminar Hall under the Chairmanship of Principal Shri Y.M. Nasre.

Agenda of the meeting –

1. Confirmation of the minutes of last meeting.
2. Discussion regarding the celebration of National youth Day.
3. Discussion regarding 3<sup>rd</sup> Cycle of reaccreditation.
4. Any other matter with the permission of the Chair.

**IQAC Co-ordinator**  
**Dr. Dilip Jena**

**IQAC Chairman**  
**Mr. Y.M. Nasre**

### **MINUTES**

As per the notice circulated on 4<sup>th</sup> January' 2017 , the meeting was held on 5<sup>th</sup> January' 2017 at Seminar Hall. Following members were present in the meeting.

- Principal Shri Yogesh M. Nasre
- Dr. Dilip Jena
- Dr. Rajni Chaturvedi
- Dr. Sharda Mahajan
- Prof. R.R. Khandelwal
- Prof. S. Ramteke
- Dr. Bhoomika Thakur
- Dr. S.U. Khan
- Prof. A.O. Bakre
- Prof. U.N. Udupure
- Prof. S.S. Ingle
- Dr. R.C. Mohture
- Dr. S. Udupurkar
- Dr. B. Jasani
- Dr. K. Hotchandani
- Prof. Yogesh Bhoyar
- Dr. M. Shah
- Dr. K. Wasnik
- Dr. Archana Jain
- Prof. Anmol Gandhe
- Prof. Y. Bais
- Prof. A. Dalal
- Prof. S. Choure

#### **Agenda 1 – Confirmation of Minutes of the last meeting with Compliance**

The minutes of the last meeting held on 2<sup>nd</sup> August' 2016 were confirmed unanimously by all the members present in the meeting under the chairmanship of Shri Y.M. Nasre, Principal of the College. The second agenda of the meeting dealt with the improvement of student's result and as far as the result improvement process is concerned, each and every faculty gave their best to improve the result by taking extra and remedial classes, difficulty sessions etc.

The third agenda of the meeting was about the planning of extra curricular activities. As per the discussion, the month-wise plan was made and executed accordingly. Students were encouraged to participate in the various programmes. The next agenda of the meeting was about the review of work of IQAC and it was found to be satisfactory. But, as the process of re-accreditation is near, the support of each and every person is required to obtain the better grades. The faculties are also more concentrating on their research work as it was suggested by the Honorable Chairman in the last phase of the previous meeting.

**Agenda 2 – Celebration of National Youth Day**

The above agenda was taken for discussion with the permission of the Chair. Youth are the future of the society. They are the backbone of the country and the development of any country depends on the youth. With the positive approach, the discussion was carried to carry out the plans and its implementation. It was decided that the plan should start by guiding the students on the Youth day. 12<sup>th</sup> January is celebrated as a Youth day. It was planned that the various activities will be undertaken to celebrate the day by inviting the renowned person in the college to address the students. The name of Mr. Vinod Assudani who is a well-known Orator and motivator came as a final name.

**Agenda 3 – Discussion regarding the Third Cycle of Reaccreditation.**

The above agenda was taken for discussion with the permission of the Chair. Co-ordinator of IQAC opened issue that the NAAC Committee visited to our college twice and after all our hard work and effort for the students and college development, the NAAC committee had given us Grade ‘B’. The areas where we are lacking were discussed for the further improvement. The emphasis on research work of teachers was also highlighted by the Chairman of the meeting.

It was decided that every department will prepare their presentation for the NAAC Committee. Preparation of departmental report and collection of all documents were also suggested by the Chairman. the suggestions in this regard had been called from the faculty members to fulfill the requirements to achieve Grade ‘A’. All members have given various suggestions and unanimously decided to act upon these suggestions for the next accreditation.

**Agenda 4 - Any other matter with the permission of the Chair.**

The Chairman of IQAC have suggested to all members that they should take initiative to make the work of department and College in such a way that NAAC committee should see and appreciate it. It was also discussed that for this cycle of re-accreditation, we must try to achieve Grade ‘A’. All members accepted the suggestions and assured to work in that direction.

**Dr. Dilip Jena**  
**Coordinator**  
**IQAC Cell**

**Shri Y.M. Nasre**  
**Chairman**  
**IQAC Cell**

## **Notice**

**8<sup>th</sup> March ' 2017**

All the members of IQAC and the teaching staff are hereby informed that meeting of the Cell will be held on 9<sup>th</sup> March ' 2017 at seminar Hall under the Chairmanship of Principal Shri Y.M. Nasre.

Agenda of the meeting –

1. Confirmation of the minutes of last meeting.
2. Composition of IQAC
3. Discussion for the support and co-operation of teaching and non-teaching staff for IQAC.
4. Discussion regarding 3<sup>rd</sup> Cycle of reaccreditation.
5. Any other matter with the permission of the Chair.

**IQAC Co-ordinator**  
**Dr. Dilip Jena**

**IQAC Chairman**  
**Mr. Y.M. Nasre**

## **MINUTES**

As per the notice circulated on 8<sup>th</sup> March ' 2017 , the meeting was held on 9<sup>th</sup> March ' 2017 at Seminar Hall. Following members were present in the meeting.

- Principal Shri Yogesh M. Nasre
- Dr. Dilip Jena
- Dr. Rajni Chaturvedi
- Dr. Sharda Mahajan
- Prof. R.R. Khandelwal
- Prof. S. Ramteke
- Dr. Bhoomika Thakur
- Dr. S.U. Khan
- Prof. A.O. Bakre
- Prof. U.N. Udupure
- Prof. S.S. Ingle
- Dr. R.C. Mohture
- Dr. S. Udupurkar
- Dr. B. Jasani
- Dr. K. Hotchandani
- Prof. Yogesh Bhoyar
- Dr. M. Shah

- Dr. K. Wasnik
- Dr. Archana Jain
- Prof. Anmol Gandhe
- Prof. Y. Bais
- Prof. A. Dalal
- Prof. S. Choure

#### **Agenda 1 – Confirmation of Minutes of the last Meeting with Compliance**

The minutes of the last meeting held on 5<sup>th</sup> January' 2017 were confirmed unanimously by all the members present in the meeting under the chairmanship of Shri Y.M. Nasre, Principal of the College. The second agenda of the meeting was about the celebration of the youth day. Mr. Vinod Assudani, an eminent speaker was invited to address our students on the occasion of this day. The programme marked the huge success.

The third agenda of the meeting was about with the last cycle of re-accreditation and it was thoroughly discussed by each and every member of the Cell. After the meeting, the portfolios were distributed as far as the NAAC work is concerned and the assessment of the work is found to be satisfactory till now.

#### **Agenda 2 - Composition of IQAC**

Keeping in view the new guidelines of regarding the composition of IQAC and the important visit of NAAC peer team for the third cycle of re-accreditation, the co-operation and support of teaching and non-teaching staff is required. For serving this purpose, the members from teaching, non-teaching and management need to be constituted along with the student representative. In fact, to conduct the NAAC process, the involvement of each and every person of this college is required. All the members who were present in the meeting unanimously accepted and assured to work for the next cycle.

For serving this agenda, the composition of IQAC came into an action like this –

1. Chairman – Shri Y.M. Nasre
2. Administrative Officer – Shri Manoj Kale
3. Teachers
  - i) Dr. Rajni Charturvedi
  - ii) Dr. Sharda Mahajan
  - iii) Prof. R.R. Khandelwal
  - iv) Prof. Ambadas Bakre
  - v) Dr. Bhavesh Jasani
  - vi) Dr. Khushboo Hotchandani
  - vii) Prof. Umesh Udupure
  - viii) Dr. Munesh Thakre
4. One Member from Management
  - Shri Rajendra Ji Jain
5. One or two nominees from Employers/ Industrialists/stakeholders
  1. Shri Nikhil Jain
  2. Dr. Dilip Choudhary
6. One or two nominees from local societies/ Students/ Alumni
  - Mr. Naman Chhabda
7. Co-ordinator

Dr. Dilip Jena  
8. Co –coordinator  
Dr. S.U. Khan

**Agenda 3 – Discussion on the support and co-operation of teaching and non-teaching staff for IQAC.**

Co-ordinator of the NAAC has placed this agenda before all the members present in the meeting. The co-ordinator expected all kind of support from the teaching and non-teaching of the college. All the members unanimously agreed and assured the support required for the NAAC work. The portfolios were created and the work was distributed to ensure the principle of delegation and division of work.

**Agenda 4- Discussion regarding 3<sup>rd</sup> Cycle of Reaccreditation.**

The above agenda was taken for discussion with the permission of the Chair. Co-ordinator of IQAC opened issue that the NAAC Committee visited to our college twice and after all our hard work and effort for the students and college development, the NAAC committee had given us Grade ‘B’. The areas where we are lacking were discussed for the further improvement.

The emphasis on research work of teachers was also highlighted by the Chairman of the meeting. It was decided that every department will prepare their presentation for the NAAC Committee. Preparation of departmental report and all members have given various suggestions and unanimously decided to act upon these suggestions for the next accreditation.

**Agenda 5 - Any other Matter with the Permission of the Chair.**

Again, the emphasis was given on NAAC cycle and its re-accreditation. The Chairman of IQAC has suggested to all members that they should take initiative to make the work of department and College in such a way that NAAC committee should see and appreciate it. It was also discussed that for this cycle of re-accreditation, we must try to achieve Grade ‘A’. All members accepted the suggestions and assured to work in that direction.

**Dr. Dilip Jena**  
**Coordinator**  
**IQAC Cell**

**Shri Y.M. Nasre**  
**Chairman**  
**IQAC Cell**