

**Gondia Education Society's
N.M.D. College, Gondia**

**Institutional Best Practices
(2019-2020 to 2023-2024)**

7.2.1 Describe two best practices successfully implemented by the Institution as per NAAC format provided in the manual.

Response:

Session: 2019-2020

Best Practice – I

Title of the practice: Development of Entrepreneurial Skills

Objectives of the practice:

The following are the main objectives of the practice:

01. To develop the business and entrepreneurial skills among students.
02. To create the level of practical knowledge in students.
03. To educate the students about the practical world and the concept of limited resources.
04. To inculcate a scenario of the 21st century and the need of developing skills to survive in this competitive world.

The context: The concept of this practice lies in the reality of the practical world. To develop the entrepreneurial skills of the students, they are given a capital of Rs. 100/- with a task to maximize this capital through various business activities. Each team uses its Rs. 100/- corpus funds for various small businesses to maximize the capital.

The practice: For this activity, the students are divided into three teams and the best earning team is awarded a prize. The evaluation of the team is on the basis of the idea of business, execution of business, area served and profit earned.

Evidence of success: There was a huge response, students from MBA department to learn the realism and working of money worked day and night to implement this activity. They processed various ideas and implemented it in college premises. They sold Tea, Coffee, Homemade cookies and various items to spread the message that no business is small. What you need is just an idea and execution.

Problems encountered and resources required:

1. The University curriculum lacks practical skills and components. What business expects does not match with what students have.
2. Due to the limitation of funds, the students were able to generate only a limited amount of profit.
3. The area confinement was another problem encountered during the whole activity.

Best Practice - II

Title of the practice: SRI - Social Responsibility of Institute

Objectives of the practice:

The following are the main objectives of the practice:

01. To implement the concept of social responsibility of Institutes.
02. To serve the society with the resources.
03. To serve the needy people and to conduct this drive in an effective way.
04. To rehabilitate child beggars.

The context: Serving the people is a fundamental background behind this best practice. Gondia city is surrounded by many villages and sub-villages. Many people living around the city were found to be economically needy. With the idea of serving them, this practice by the Institute takes place where the clothes and various items are distributed to the Nomadic Tribe people. The practice: Distribution of clothes and necessary goods are provided by the Institute through the collection from various sources who voluntarily want to contribute in this practice. This practice includes – • Providing financial help • Clothes and necessary items • Helping in their temporary settlement • Rehabilitation of child beggars.

Evidence of success: The activities under this practice receive huge response from the faculties and students. Every one according to their capacity, the clothes and other items. After collection, these items are distributed in a particular area. The evidence of the success of this practice can be marked and seen through photographs.

Problems encountered and resources required:

1. Limited resources are the first problem which is encountered during and after implementation. Needy people are unlimited and the resources generated are limited.
2. Covering all areas is another problem. There are many areas where the Institute cannot reach due to limited availability of resources.
3. Time constraint is another element which somewhat and somewhat creates hindrance for the success of this practice.

Session: 2020-2021

Best Practice – I

Title of the practice: Deeksharambh – Student Induction Programme (SIP)

Objectives of the practice:

The following are the main objectives of the practice:

1. To help new students adjust and feel comfortable in the new environment
2. To inculcate in them the ethos and culture of the institution
3. To help them build bonds with other students and faculty members
4. To expose them to larger connectedness with national and international issues and self-exploration.

The context: Transition from school to college is the most challenging event in a student's life. Students from diverse backgrounds and cultures take admission to the college to pursue their careers in higher studies. They come from a very familiar environment to unfamiliar surroundings having little knowledge about college and university. Therefore, to make them feel familiar and comfortable and to prepare them for the new role, the College under the leadership of Dr. Sharda Mahajan organized the Deeksharambh - Student Induction Programme, a three days program for the first-year students of Bachelor of Commerce. The program was organized as per the guidelines given by the University Grant Commission.

The practice: The Programme was based on SAGE -

S - Socializing

A - Associating

G - Governing

E - Experiencing

The program was organized for three days. As per the schedule, the topics like an introduction of the college, College Vision and Mission statement, Theme of the program – SAGE, Program objectives, List of activities to be included as per UGC in the induction program, Workshop schedule On the second day, What is mentoring, Students aspirations, and family expectations, Gratitude towards people helping me, Human Needs - Self and Body. On the third and last day, the following points were discussed like Peer pressure, Prosperity, Relationships and Case-let discussion - Tea vendor at a station.

Evidence of success: The term induction is generally used to describe the process through which the incumbents try to adjust to the new role and environment. It is a well-planned event to educate and train the new entrants about the governance and facilities of any institution. The purpose was to engage the new students as soon as they entered the institute and classes started. Many students from the College participated in this event and the students were also encouraged to participate in the program. The enthusiasm and happiness of the students were seen and felt by all the stakeholders. The response of the students along with snapshots of the event can be seen as evidence of the success of this practice.

Problems encountered and resources required:

1. The Programme was organized online by keeping in mind the covid-19 protocols.
2. Due to internet connectivity and lack of smartphones, many students were not able to join.
3. Time constraint was another element.

Best Practice – II

Title of the practice: Pathshaala Upkram by the NSS Unit

Objectives of the practice: The following are the main objectives of the practice:

1. To implement the concept of social responsibility of Institutes.
2. To serve the society with the resources.
3. To serve the needy people and to conduct this drive in an effective way.
4. To make them understand the importance of education.

The context: Serving the people is a fundamental motto behind this best practice. Gondia city is surrounded by many villages and small hamlets. Many people living around the city are economically needy. With an idea of serving them, this practice by the Institute takes place where the students have started their “Pathshala” for the students of Tribal and rural areas.

The practice: The NSS unit of the College has started this initiative. Every year, they contribute to the Institute's best practices. Through this “Pathshaala Upkram”, the students of the NSS go to tribal and remote areas and help children who are deprived from education due to Covid19 and other reasons. Proper precautions are taken by NSS Coordinator, Prof. Baban Meshram and students to implement this practice.

Evidence of success: The activities under this practice received huge response from the students. They actively participated in this endeavor. The people from tribal and rural areas extended their whole hearted support to the College. The evidence of success of this practice can be marked and seen through the photographs taken during these activities.

Problems encountered and resources required:

1. Limited resources are the first problem which is encountered during and after implementation. Needy people are unlimited and the resources generated are limited.
2. Covering all areas is another problem. There are many areas where the Institute cannot reach due to limited availability of resources.
3. Time constraint is another element which somewhat and somewhat creates hindrance for the success of this practice.

Session: 2021-2022

Best Practice – I

Title of the practice: Deeksharambh – Student Induction Programme (SIP)

Objectives of the practice: The following are the main objectives of the practice:

1. To help new students adjust and feel comfortable in the new environment

2. To inculcate in them the ethos and culture of the institution
3. To help them build bonds with other students and faculty members
4. To expose them to larger connectedness with national and international issues and self-exploration.

The context: Transition from school to college is the most challenging event in a student's life. The students from diverse backgrounds and cultures take admission in college to pursue their career in higher studies. They come from a very familiar environment to unfamiliar surroundings having little knowledge about college and university. Therefore, to make them feel familiar and comfortable and to prepare them for the new role, the College under the leadership of Dr. Sharda Mahajan organized Deeksharambh - Student Induction Programme, a three days programme for the first year students of Bachelor of Commerce. The programme was organized as per the guidelines given by the University Grant Commission.

The practice: The Programme was based on SAGE -

S - Socializing

A - Associating

G - Governing

E - Experiencing

The programme was organized for three days. As per the schedule, the topics like an introduction to the college, College Vision and Mission statement, Theme of the programme – SAGE, Programme objectives, List of activities to be included as per UGC in induction programme, Workshop schedule on the second day, What is mentoring, Students aspirations and family expectations, Gratitude towards people helping me and Human Needs - Self and Body took place in the induction programme. On the third and last day, the following points were discussed like Peer pressure, Prosperity, Relationships and Case-let discussion - Tea vendor at a station.

Evidence of success: The term induction is generally used to describe the process through which the incumbents try to adjust to the new role and environment. It is a well-planned event to educate and train the new entrants about the governance and facilities of any institution. The purpose was to engage the new students as soon as they enter the institute and classes start. Many students from the College participated in this event and the students were also encouraged to participate in the programme. The enthusiasm and happiness of the students was seen and felt by all the stakeholders. The response of the students along with snapshots of the event can be seen as evidence of the success of this practice.

Problems encountered and resources required:

1. The Programme was organized online by keeping in mind the covid-19 protocols.
2. Due to internet connectivity and lack of smartphones, many students were not able to join.
3. Time constraint was another element.

Best Practice – II

Title of the practice: Online Monitoring Committee

Objectives of the practice: The following are the main objectives of the practice:

1. To implement a system to ensure the reporting of the classes
2. To maintain transparency.
3. To monitor and collect the record of online classes

The context: The committee of online monitoring was formed to monitor and collect the record of online classes taken by the respective faculty members. In the starting of the session, the time-table was prepared and the allotment and information was given to the concerned teachers.

The practice: As per the RTMNU, Nagpur guidelines academic calendar, the first term started from August 2, 2021 and ended on 30th November, 2021. Simultaneously, the second term started from January 11, 2022 and ended on May 7, 2022. The online monitoring committee ensures that the report of the class is submitted by each and every teacher after his/her period. The data was collected through Google Form. A uniform and structured procedure was adopted by the committee to ensure the transparency in the record system of the online and offline classes. The guidelines related to Covid 19 were followed properly. And the pattern of online and offline classes was adopted to ensure regularity in classes. The reporting of the same everyday at 7:00 pm. was submitted to the Chairman of the committee by the Prof. Incharge. The faculty leaves and holidays were excluded from the maintenance of records.

Evidence of success: The Google form responses can be served as the evidence of success.

Problems encountered and resources required:

1. Limited resources are the first problem which is encountered during and after implementation. Needy people are unlimited and the resources generated are limited.
2. Time constraint is another element which somewhat and somewhat creates hindrance for the success of this practice.
3. Technological knowledge is must for the implementation of this practice

Session: 2022-2023

Best Practice – I

Title of the practice: Indradhanushya - State Level 'Indradhanushya' Youth Festival District Level University Team Selection Trial.

Objectives of the practice: The following are the main objectives of the practice:

1. To conduct the RTM Nagpur University trials in the college.
2. To promote the cultural and extracurricular activities among students.
3. To help them build bonds with other students and faculty members.
4. To expose them to larger connectedness with national and international issues and self-exploration.

The context: The two days event invited the entries from all the colleges from Gondia District. The selection trials were based on five categories like Music, Dance, Theater, Literary and Fine Arts. Many Colleges from the Gondia District and affiliated to Rashtrasant Tukadoji Maharaj Nagpur University, Nagpur participated in the event. There was a separate format for each competition and the rules and regulations of the same were designed by the In-charges of the Programme. The rules and regulations were communicated to the participants before the event. The judges were invited to conduct the competitions and the result of the same was submitted to the registration committee. The separate registration committee was constituted to mark the entries as per the conditions and rules given by the university.

Evidence of success: The term Indradhanushya is generally used to describe the seven colors of nature. In order to bring the beautiful colors in the life of the students, the two day selection trials were organized in the college for the Gondia District students. It is a well-planned event to educate and train the students about the governance and facilities of the university through various cultural programmes. The purpose was to engage the students as soon as they enter the institute and classes start. Many students from the various Colleges participated in this event and the students were also encouraged to participate in the programme. The enthusiasm and happiness of the students was seen and felt by all the stakeholders. The response of the students along with snapshots of the event can be seen as evidence of the success of this practice.

Problems encountered and resources required:

1. Organizing a programme at this level was challenging.
2. Time constraint was another element.
3. There was a separate format for each competition and the rules and regulations of the same.

Best Practice – II

Title of the practice: Online Monitoring Committee

Objectives of the practice: The following are the main objectives of the practice:

1. To implement a system to ensure the reporting of the classes.
2. To maintain transparency.
3. To monitor and collect the record of the classes.

The context: The committee of online monitoring was formed to monitor and collect the record of the classes taken by the respective faculty members. In the starting of the session, the time-table was prepared and the allotment and information was given to the concerned teachers.

The practice: As per the RTMNU, Nagpur guidelines academic calendar, the first term started from August 1, 2022 and ended on 23rd November, 2022. Simultaneously, the second term started from January 1, 2023 and ended on May 7, 2023. The online monitoring committee ensures that the report of the class is submitted by each and every teacher after his/her period. The data was collected through Google Form. A uniform and structured procedure was adopted by the committee to ensure the transparency in the record system of the offline classes and the pattern of offline classes was adopted to ensure regularity in classes. The reporting of the same everyday at 5:00 pm. was submitted to the Chairman of the committee by the Prof. Incharge. The faculty leaves and holidays were excluded from the maintenance of records.

Evidence of success: The Google form responses can be served as the evidence of success.

Problems encountered and resources required:

1. Limited resources are the first problem which is encountered during and after implementation.
2. Time constraint is another element which somewhat and somewhat creates hindrance for the success of this practice.
3. Technological knowledge is must for the implementation of this practice.

Session: 2023-2024

Best Practice – I

Title of the practice: Online Monitoring Committee

Objectives of the practice: The following are the main objectives of the practice:

1. To implement a system to ensure the reporting of the classes.
2. To maintain transparency.
3. To monitor and collect the record of the classes.

The context: The committee of online monitoring was formed to monitor and collect the record of the classes taken by the respective faculty members. In the starting of the session, the time-table was prepared and the allotment and information was given to the concerned teachers.

The practice: As per the RTMNU, Nagpur guidelines academic calendar, the first term started from June 16, 2023 and ended on October 31, 2023. Simultaneously, the second term started from December 1, 2023 and ended on April 30, 2024. The online monitoring committee ensures that the report of the class is submitted by each and every teacher after his/her period. The data was collected through Google Form. A uniform and structured procedure was adopted by the committee to ensure the transparency in the record system of the offline classes and the pattern of offline classes was adopted to ensure regularity in classes. The reporting of the same everyday at 5:00 pm. was submitted to the Chairman of the committee by the Prof. Incharge. The faculty leaves and holidays were excluded from the maintenance of records.

Evidence of success: The Google form responses can be served as the evidence of success.

Problems encountered and resources required:

1. Limited resources are the first problem which is encountered during and after implementation.
2. Time constraint is another element which somewhat and somewhat creates hindrance for the success of this practice.
3. Technological knowledge is must for the implementation of this practice.

Best Practices - II

Title of the practice: Deeksharambh – Student Induction Programme (SIP)

Objectives of the practice:

The following are the main objectives of the practice:

1. To help new students adjust and feel comfortable in the new environment

2. To inculcate in them the ethos and culture of the institution
3. To help them build bonds with other students and faculty members
4. To expose them to larger connectedness with national and international issues and self-exploration.

The context: Transition from school to college is the most challenging event in a student's life. The students from diverse backgrounds and cultures take admission in college to pursue their career in higher studies. They come from a very familiar environment to unfamiliar surroundings having little knowledge about college and university. Therefore, to make them feel familiar and comfortable and to prepare them for the new role, the College under the leadership of Dr. Sharda Mahajan organized Deeksharambh - Student Induction Programme, a one day programme for the first year students of Bachelor of Commerce. The programme was organized as per the guidelines given by the University Grant Commission.

The practice: The Programme was based on SAGE -

S - Socializing

A - Associating

G - Governing

E - Experiencing

As per the schedule, the topics like an introduction to the college, College Vision and Mission statement, Theme of the programme – SAGE, Programme objectives, List of activities to be included as per UGC in induction programme, Workshop schedule on the second day, What is mentoring, Students aspirations and family expectations, Gratitude towards people helping me and Human Needs - Self and Body took place in the induction programme. On the third and last day, the following points were discussed like Peer pressure, Prosperity, Relationships and Case-let discussion - Tea vendor at a station.

Evidence of success: The term induction is generally used to describe the process through which the incumbents try to adjust to the new role and environment. It is a well-planned event to educate and train the new entrants about the governance and facilities of any institution. The purpose was to engage the new students as soon as they enter the institute and classes start. Many students from the College participated in this event and the students were also encouraged to participate in the programme. The enthusiasm and happiness of the students was seen and felt by all the stakeholders. The response of the students along with snapshots of the event can be seen as evidence of the success of this practice.

Problems encountered and resources required:

1. Time constraint was the element.
2. Covering all areas is another problem. The scope of this programme can be increased.

