

N.M.D. College, Gondia

Institutional Best Practices

Session: 2023-2024

7.2.1 Describe two best practices successfully implemented by the Institution as per NAAC format provided in the module.

Best Practice – I

Title of the practice: Online Monitoring Committee

Objectives of the practice: The following are the main objectives of the practice:

1. To implement a system to ensure the reporting of the classes.
2. To maintain transparency.
3. To monitor and collect the record of the classes.

The context: The committee of online monitoring was formed to monitor and collect the record of the classes taken by the respective faculty members. In the starting of the session, the time-table was prepared and the allotment and information was given to the concerned teachers.

The practice: As per the RTMNU, Nagpur guidelines academic calendar, the first term started from June 16, 2023 and ended on October 31, 2023. Simultaneously, the second term started from December 1, 2023 and ended on April 30, 2024. The online monitoring committee ensures that the report of the class is submitted by each and every teacher after his/her period. The data was collected through Google Form. A uniform and structured procedure was adopted by the committee to ensure the transparency in the record system of the offline classes and the pattern of offline classes was adopted to ensure regularity in classes. The reporting of the same everyday at 5:00 pm. was submitted to the Chairman of the committee by the Prof. Incharge. The faculty leaves and holidays were excluded from the maintenance of records.

Evidence of success: The Google form responses can be served as the evidence of success.

Problems encountered and resources required:

1. Limited resources are the first problem which is encountered during and after implementation.
2. Time constraint is another element which somewhat and somewhat creates hindrance for the success of this practice.
3. Technological knowledge is must for the implementation of this practice.

Best Practices - II

Title of the practice: Deeksharambh – Student Induction Programme (SIP)

Objectives of the practice:

The following are the main objectives of the practice:

1. To help new students adjust and feel comfortable in the new environment
2. To inculcate in them the ethos and culture of the institution
3. To help them build bonds with other students and faculty members
4. To expose them to larger connectedness with national and international issues and self-exploration.

The context: Transition from school to college is the most challenging event in a student's life. The students from diverse backgrounds and cultures take admission in college to pursue their career in higher studies. They come from a very familiar environment to unfamiliar surroundings having little knowledge about college and university. Therefore, to make them feel familiar and comfortable and to prepare them for the new role, the College under the leadership of Dr. Sharda Mahajan organized Deeksharambh - Student Induction Programme, a one day programme for the first year students of Bachelor of Commerce. The programme was organized as per the guidelines given by the University Grant Commission.

The practice: The Programme was based on SAGE -

S - Socializing

A - Associating

G - Governing

E - Experiencing

As per the schedule, the topics like an introduction to the college, College Vision and Mission statement, Theme of the programme – SAGE, Programme objectives, List of activities to be included as per UGC in induction programme, Workshop schedule on the second day, What is mentoring, Students aspirations and family expectations, Gratitude towards people helping me and Human Needs - Self and Body took place in the induction programme. On the third and last day, the following points were discussed like Peer pressure, Prosperity, Relationships and Case-let discussion - Tea vendor at a station.

Evidence of success: The term induction is generally used to describe the process through which the incumbents try to adjust to the new role and environment. It is a well-planned event to educate and train the new entrants about the governance and facilities of any institution. The purpose was to engage the new students as soon as they enter the institute and classes start. Many students from the College participated in this event and the students were also encouraged to participate in the programme. The enthusiasm and happiness of the students was seen and felt by all the stakeholders. The response of the students along with snapshots of the event can be seen as evidence of the success of this practice.

Problems encountered and resources required:

1. Time constraint was the element.
2. Covering all areas is another problem. The scope of this programme can be increased.

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PRINCIPAL

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Principal

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