

RESUME

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Name: PROF. RATNA BISWAS

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Objective:

“To continue to work in a challenging and fast paced environment, leveraging my current knowledge and fostering creativity, with many learning opportunities. I have good communication and interpersonal skills, excellent work ethic and the ability to work well in a team or individual environment”

About me :

Well organized Computer and Management Post Graduate with Educational and Professional Experience and knowledge of Research and Teaching aptitude. Aware of common job duties and ability to perform them well. Innovative in depicting the subject matter to the students using traditional as well as modern teaching aids

Educational Qualifications :-

SN	NAME OF DEGREE	UNIVERSITY/ BOARD	YEAR OF PASSING	PERCENTAGE
1	Master of Computer Management (MCM)	R.T.M. Nagpur University	2015	85.00 %
2	Master of Business Administration (MBA)	R.T.M. Nagpur University	2012	62.72 %
3	Master of Computer Science (M.Sc.)	R.T.M. Nagpur University	2003	62.00 %
4	Post B. Sc. Diploma in Computer Science & Application	R.T.M. Nagpur University	2001	66.30 %
5	Bachelor of Science (Electronics, Physics , Mathematics)	R.T.M. Nagpur University	1990	54 %
6	H.S.S.C	Nagpur Divisional Board	1986	67 %

7	S.S.C.	Nagpur Divisional Board	1983	67 %
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M.B.A. Specialization Subjects :-

- Human Resource Management
- Information Technology Management

Technical Skills :

Programming Languages :

- Programming Languages (3GL) : C , C++, COBOL, FORTRAN, PASCAL, BASIC
- Programming Languages (4GL) : Core Java , Advance Java , Visual Basic , VB.NET , PHP , Python, C#

Data Base Management System :

- Oracle (SQL & PL/SQL) , MySQL , MS-Access

Web Designing :

- HTML , XML , Java Script , CSS
- PHP & My-SQL

Operating Systems :

- Widows O.S,
- Unix O.S
- Linux O.S
- DOS O.S.

Computer Science Theory Papers :

- Relational Database Management System
- Object Oriented Programming & Methodology
- Data Structures & Design Analysis Algorithms
- Management Information System & System Analysis and Design
- Software Project Management
- Operating System Concepts
- Enterprise Resource Planning
- Software Engineering
- Networking Concepts

Management Subjects :

- Human Resource Management
- Entrepreneurship Development
- Organizational Behavior
- Business Communication
- Information Systems
- Principles of Business Management
- Business Legislations
- Research Methodology
- Strategic Management
- Business Ethics and Corporate Governance

- Environment Management
- Project Management
- Cyber Laws

Professional Work Experiences :

- Currently I am working as a Full time approved faculty , at the post of Assistant Professor in the **Department of Computer Management at N.M.D. College, Gondia. Since last 9 years I am working as the Head of the of the Computer Department.**
- I have **conducted numerous R.T.M. Nagpur University Practical Examinations of B.C.C.A , M.C.M and P.G.D.C.C.A as an Internal and External Examiner.**
 - I have **set many Question Papers of B.C.C.A and M.C.M during the Academic Year from 2006 till date.**
 - I have done **many valuation of Answer papers of R.T.M. Nagpur University Examination of B.C.C.A , M.C.M and P.G.D.C.C.A during the Academic Year 2006 till date.**
 - Currently I am engaging the lectures of **B.C.C.A** in various subjects.
 - I have taught **M.Sc. (Computer Science) , Post B.Sc. Diploma in Computer Science & Application and P.G.D.C.C.A. classes in D.B. Science College, Gondia during the Academic Year 2003-2005.**
 - I have taught **LL.B Classes** in N.M.D. College, Gondia and **taught and conducted Computer Practical, Cyber Law, Cyber Crime & I.T Act -2000** during the **Academic Year 2002-2009.**
 - I have **conducted many Practical Examinations of XII (Subject - Information Technology)** of Nagpur Divisional Board , Nagpur as an **Internal and External Examiner during the Academic Years 2001 - 2006.**
 - **Engaged classes of LL.B. and taught the subject “Cyber Law & Information Technology Act-2000” during the academic session 1991-2007**
 - **Developed many academic projects for B.C.C.A & M.C.M.**

Role as a Project Guide :

I have worked as a Project Guide for the development of academic projects developed by the students of B.C.C.A. and M.C.M.

Participation in Professional & Curriculum Activities :

- Attended and participated in various University and college level programme like Seminar , Workshop and Guest lectures.
- Attended University Orientation Programmes.
- Attended numerous National & State level Seminars and Workshops.

Personal Information :

- Name – Prof. Ratna Biswas
- Father's Name - Shri. Nirmal Chandra Biswas
- Mother's Name - Smt. Usha Biswas
- Date of Birth - 30/06/1967
- Caste - Bengali
- Caste Category - Open
- Gender - Female
- Marital Status - Single
- Religion - Hindu
- Nationality - Indian
- Domicile State - Maharashtra
- Languages Known (Read/Write/Speak) – English, Hindi, Marathi, Bengali
- Interests - Reading books on Science Fiction & journals.
Teaching, Travelling, Net Surfing

Address for Correspondence :

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Contact Details :

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- Email id - biswas.ratna3011@gmail.com

Declaration :

I certify that the information furnished above is true to the best of my knowledge and belief.

Date – 15/03/2022.

Place : Gondia

(Prof. Ratna Biswas)